

Monumental Brass Society

2012



HERE DEAD IN PART WHOES BEST PART NEVER DIETH
• A BENEFACTOR WILLIAM CVTTINGE • LYETH
NOT DEADE IF GOOD DEEDES COULD KEEPE MEN ALIVE
NOR ALL DEAD SINCE GOOD DEEDES DOE MEN REVIVE
GONVILE AND KAIES HIS GOOD DEEDES MAIE RECORD
AND WILL NO DOVBTE HIM PRAISE THEREFORE AFFORD
SAINCTE KATRINS EKE NEER LONDON CAN IT TELL
GOLDSMYTHES AND MARCHANT TAYLERS KNOWE IT WELL
TWO COUNTRY TOWNES HIS CIVILL BOVNTY BLEST
EAST DERHAM AND NORTONFITZWARREN WEST
MORE DID HE THEN THIS TABLE CAN VNFOLD
• THE WORLDE • HIS FAME THIS EARTH HIS EARTH DOETH HOLD

REPORT AND ACCOUNTS

Trustees and advisers

Trustees:

H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S. (*President*)
 Rev. Fr. J.F.A. Bertram, M.A., F.S.A. (*Vice-President*)
 P.D. Cockerham, M.A., Ph.D., Vet.M.B., F.S.A., M.R.C.V.S. (*Vice-President*)
 Prof. N.E. Saul, M.A., D.Phil., F.S.A., F.R.Hist.S. (*Vice-President*)
 N.J. Rogers, M.A., M.Litt., F.S.A. (*Vice-President*)
 Ven. D.G. Meara, M.A., F.S.A. (*Vice-President*)
 S.G.H. Freeth, B.A., Dip.Arch.Admin., F.S.A. (*Vice-President*)
 C.O. Steer, M.A. (*Hon. Secretary*)
 Mrs. J.A. Lutkin, M.A., Ph.D. (*Hon. Treasurer*)
 N.J. Rogers, M.A., M.Litt., F.S.A. (*Hon. Editor*)
 J.C. Bayliss, B.A., F.S.A.¹
 Miss P. Walker, M.A., Ph.D.¹
 R.C. Kinsey, M.A., Ph.D.²
 Ms J. Whitham, B.Ed.(Hons.)²
 D.A. Chivers, B.A.(Hons.), F.S.A., F.R.G.S.³
 J.L.H. Moor, LL.B.(Hons.), B.A.(Hons.)³

Registered address: c/o Society of Antiquaries of London
 Burlington House
 Piccadilly
 London W1J 0BE

Charity number: 214336

Independent examiner: Whittle & Co
Chartered Accountants
 Century House South
 North Station Road
 Colchester
 Essex CO1 1RE

Bankers: Barclays Bank PLC
 Barclays Business Centre
 Holborn and Chancery Lane Branch
 147 Holborn
 London EC1N 2NU

Santander UK plc
 Bridle Road
 Bootle
 Merseyside GIR 0AA

¹Elected to retire in 2013

²Elected to retire in 2014

³Elected to retire in 2015

Notice of meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Society will be held at the Royal Foundation of St. Katharine, 2 Butcher Row, London E14 8DS on Saturday, 13th July 2013 at 2.00p.m.

A G E N D A

- 2.00p.m.
1. Apologies for absence
 2. Approval of the Minutes of the Annual General Meeting held on 21st July 2012
 3. Approval of the Trustees' Report
 4. Approval of the Accounts for the year ended 31st December 2012
 5. Election of the Independent Examiner
 6. Election of Officers to serve in accordance with Rule 3 (see Note 1)
 7. Election of members to serve on the Executive Council (see Note 2)
 8. To consider amendments to the Rules (see Note 3)
 9. Any Other Business
- 3.00p.m.
10. Our Hon. Treasurer, Jessica Lutkin will speak on
*Laid to rest in a foreign land: Brasses and tombs of England's
resident immigrants, 1350-1550*

By Order of the Executive Council
Christian Steer
Hon. Secretary

13th June 2013

Note 1

The Executive Council propose the following names for office during the coming year:

President:	H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S.
Vice-Presidents:	Rev. Fr. J.F.A. Bertram, M.A., F.S.A. P.D. Cockerham, M.A., Ph.D., Vet.M.B., F.S.A., M.R.C.V.S. Prof. N.E. Saul, M.A., D.Phil., F.S.A., F.R.Hist.S. N.J. Rogers, M.A., M.Litt., F.S.A. Ven. D.G. Meara, M.A., F.S.A. S.G.H. Freeth, B.A., Dip.Arch.Admin., F.S.A.
Hon. Secretary:	C.O. Steer, M.A.
Hon. Treasurer:	Mrs. J.A. Lutkin, M.A., Ph.D.
Hon. Editor:	N.J. Rogers, M.A., M.Litt., F.S.A.

Note 2

The members of the Executive Council retiring by rotation this year are J.C. Bayliss, B.A., F.S.A. and Miss P. Walker, B.A. (Hons.). Two nominations have been received for the two vacancies for election to the Executive Council:

S.J.Z. Ali, B.A., proposed by Prof. W.J. Blair, M.A., D.Phil., F.S.A. and seconded by C.O. Steer, M.A. Jonathan is a B.B.C. Reporter. He has been a member of the Society since 1985. He has a general appreciation of monumental brasses with a particular interest in those related to the county of Lancashire. He is also interested in the role of the Stanley family in patronage, work on medieval and post-medieval land holding in the royal manor of Tottington and puritanism in south-east Lancashire. His wide ranging interests include memorialisation post World War I.

Dr. J.E. McQueen, B.Sc., B.A., M.B., B.S., proposed by Mrs. J.A. Lutkin, M.A., Ph.D. and seconded by Mrs. L.S. Voice. Janet is a retired General Practitioner. She has been a member of the Society since 2007. She has a general appreciation of monumental brasses and contributed her maiden paper focusing on the important brass commemorating Lady Joyce Tiptoft at the General Meeting held at Enfield in March 2013. She has studied Art History at Open University and is Chairman of The Enfield Society.

Note 3

The Executive Council proposes a change to Rule 2(b) to read:

‘To promote the study of, and interest in, monumental brasses, indents and incised slabs by the publication of transactions and in any other way possible’.

Trustees' report

The Trustees present their report and accounts for the year ended 31st December 2012. The Trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The Society was founded in 1887 as the Cambridge University Association of Brass Collectors and renamed as the Monumental Brass Society on 1st January 1894. The Society went into abeyance from 1st December 1914 until its revival on 6th February 1934. It is governed by a Trust Deed dated 1st April 1967 and was registered with the Charity Commission on 27th November 1967. H.M. Revenue & Customs has accepted the Society as a Charity within the definition of section 506(1) of the Income and Corporation Taxes Act 1988, as a result of which the Society's income and gains are not taxable to the extent that they are applicable and applied to charitable purposes.

The affairs of the Society are managed by an Executive Council ("the Trustees") of which all the officers (President, Vice-Presidents, Hon. Secretary, Hon. Treasurer, Hon. Editor) are members in addition to six ordinary members. The latter serve for a period of three years with two such members retiring by rotation each year. No person retiring is eligible for re-election at the same meeting. Nominations to fill vacancies on the Executive Council, duly proposed and seconded by two members of the Society and indicating the willingness of the nominee to stand must reach the Hon. Secretary by not later than 7th June each year. The officers of the Society and members of the Executive Council are elected at the Annual General Meeting. The Trustees have the power to fill vacancies occurring amongst the officers till the next Annual General Meeting and to co-opt such additional members as in their judgement are necessary.

The Trustees normally meet three times each year to consider grant applications and to conduct the business of the Charity.

The Trustees have assessed the major risks to which the Society is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Society's objects are:

- (a) To endeavour to ensure the better preservation of monumental brasses, indents of lost brasses and incised slabs;
- (b) To promote the study of, and interest in, monumental brasses, indents and incised slabs by the publication of transactions and in any other way possible; and
- (c) To compile with a view to publication a list of all extant brasses, indents and incised slabs, both British and foreign.

The Trustees have paid due regard to the guidance issued by the Charity Commission in deciding what activities the Society should undertake.

Achievements and performance

Members

During the period under review 37 (2011/12: 23) new members were elected and, after taking into account deaths, resignations and lapsed members, the membership stood, as at the date of this report, at 404 (2011/12: 392). The total comprised 6 (2011/12: 4) Honorary members; 348 (2011/12: 339) Ordinary members; 10 (2011/12: 8) Family members; 6 (2011/12: 6) Associate members and 34 (2011/12: 35) Institutional members.

Trustees' report

Achievements and performance (continued)

Personalia

The period under review saw the passing of six members: Julia Boorman (2009), Hector Catling (1946), Tony Fox (1996), Mrs. L.B. Freese (1965), Pauline Millidge (1996) and John Rawlins (1972).

Grant of Arms

2012 constituted the 125th anniversary year of the founding of the Society. To mark this significant milestone the Society was granted the right and privilege to bear arms by the College of Arms. Thomas Woodcock, Garter Principal King of Arms and our Honorary Heraldic Adviser, acted as agent and duly presented the impressive Letters Patent on 27th June 2012. One hundred members and their guests attended the occasion at the College of Arms (by kind permission of Chapter).

In 1987, our Honorary Member, Richard Busby produced a Short History of the Society to coincide with the Centenary. This valuable record was updated by Richard to include developments which have taken place over the last twenty-five years. Copies of the new and enhanced publication were distributed at the General Meeting held on 2nd November and despatched to the remainder of the membership shortly afterwards.

Meetings

Two General Meetings of the Society were held.

The first was held at the Royal Foundation of St. Katharine on 3rd November 2012 where the 125th anniversary of the Society was further celebrated with a series of relevant talks. Our Honorary Member, Richard Busby spoke on *'Movers and Shakers': the Founding Fathers of the M.B.S., 1887-1937* followed by our members Alan Bott and Hubert Allen who spoke on *Some trivial memories of the 1950s and 1960s* and *Adventures in Germany with our former President, Malcolm Norris*, respectively. The afternoon was concluded by our Vice-President, David Meara who contributed an oversight of *The Last Fifty Years*.

The second General meeting was held by special arrangement at Enfield church on 2nd March 2013. Following a welcome by the President an introductory talk on *The Church of St. Andrew's, Enfield* was provided by David Holliday. Our member, Janet McQueen spoke on *Lady Joyce Tiptoft: family pedigree or local connection?* followed by Marian Campbell who contributed a presentation on *The Imagery of Lady Tiptoft's Brass*. Finally, our member, Philip Whittemore spoke on *Richard Gough: Enfield's famous antiquary*.

The Annual General Meeting was held in the Wren Library of Lincoln Cathedral (by courtesy of the Dean and Chapter and our member, Nicholas Bennett), on 21st July 2012. Following the formal business our member, David Lepine spoke on *'A Decent Marble Stone': Piety and Identity in the Monuments of the Late Medieval Clergy of Lincoln Cathedral*. A private tour by Philip Dixon, the Cathedral Archaeologist, was also arranged.

Study Day

A Study Day was held at Lydd, Kent on 22nd September 2012. Proceedings were opened in the church of All Saints with a welcome by the President followed by Joan Campbell, of the Romney Marsh Historic Churches Trust, who spoke on *The History of All Saints' Church*. Christian Liddy, from the University of Durham, contributed *Brasses for the Civic Elite: the case at Lydd* with a tour of the church to view the brasses and monuments concluding the morning session. The afternoon commenced with a talk prepared by our member, Gill Draper and delivered on her behalf by the

Trustees' report

Hon. Secretary entitled *'My boddye shall lye with my name Engraven on it': remembering the Godfrey family of Lydd, Kent* with Sheila Sweetinburgh, of the University of Kent, contributing *Mayors and Monuments: the brasses and tombs of the Stuppeney family of Lydd and New Romney*. Finally, our Vice-President, Paul Cockerham spoke on *Cockerham on Cokyram: the brass of Grandfather Robert*. Tea and an opportunity to ascend the church tower rounded off proceedings. The day was chaired by our President and organised by our Hon. Secretary (who also acted as Registrar).

Conference

A Conference with the theme *Town and Gown* was held from 12th to 14th April 2013 at Trinity Hall, Cambridge. On the Friday afternoon, a pre-Conference visit to the Museum of Archaeology and Anthropology in order to view the extensive collection of brasses was arranged. After dinner and a welcome by the President our member, John Lee spoke on *Town and Gown in Medieval and Early Modern Cambridge: Conflict or Co-operation?*

On the Saturday our Vice-President, Nicholas Rogers spoke on *Why there are not more brasses in Cambridge*. The remainder of the day was occupied with visits to the chapels of Christ's College, King's College and Queens' College and the churches of St. Bene't, St. Botolph, St. Edward, St. Mary the Great and St. Mary the Less under the leadership of our members, Paul Cockerham, Peter Heseltine, Robert Kinsey, Nicholas Rogers and Martin Stuchfield. A sherry reception and the Conference Dinner took place in the evening.

On the Sunday morning our member, Sir John Baker spoke on *Comparisons between Legal and Academic Dress on Brasses*. Our member, Rebecca Oakes also spoke on *Tracing the top brass: the lives, careers and monuments of medieval Cambridge alumni*. After coffee, our member, Robert Kinsey spoke on *The Brass of Eudo de Helpringham, Mayor of Cambridge*. Elizabeth New concluded the session with *Master Walter Hewke of Trinity Hall: man and brass*. After lunch our members, Rhun Emlyn and Sue Powell spoke on *'The eminent doctor who rests for a while under this marble stone': the brasses of John Blodwell and other Welsh graduates* and *Cambridge Commemorations of Lady Margaret Beaufort's Household*, respectively. Finally, Rosemary Horrox, of Fitzwilliam College, Cambridge, contributed *Richard Andrew alias Spicer: Benefactor*. The Members' Forum enabled Jon Bayliss to present important research relating to Norwich marblers and a possible source of stone from a Lincolnshire quarry. The President brought the Conference to a close with his concluding remarks.

The Conference was chaired by Paul Cockerham, Christian Steer and Martin Stuchfield. It was organised by our members, Claire Daunton, Robert Kinsey and Christian Steer (who also acted as Registrar).

Achievements and performance (continued)

Publications

The period under review produced one further issue of the *Transactions* for 2012 (Volume XVIII, Part 4) under the editorship of Nicholas Rogers.

The Hon. Bulletin Editor, William Lack, was responsible for three issues of the *Bulletin* (121, 122 and 123).

Website

The website continued under the management of the Hon. Internet Publicity Officer, Jon Bayliss, and can be accessed at www.mbs-brasses.co.uk.

Trustees' report

Fund Raising

The Society's bookstall continued to be operated by our member, Janet Whitham, under the title Aspiring Church Books. Lists of available stock are obtainable at aspiringchurchbooks@hotmail.com.

Conservation

In the matter of conservation of brasses the Society has made the following grants:

For the financial period from 19th May to 31st December 2012:

Berkshire, Tidmarsh: £150 towards the conservation of the monumental brass commemorating [Henry Leyneham, esq., 1517], (LSW.II);

Norfolk, Winterton: £100 towards the conservation of the monumental brass commemorating Thomas Husband, 1676, and wife Anne, 1665, (M.S.II);

Suffolk, Laxfield: £175.00 towards the conservation of three monumental brasses (M.S.II, III and IV);

Yorkshire (E.R.), Londesborough: £200.00 towards the conservation of eleven monumental brasses (LSW.III, IV, V, VI, VII, VIII, IX, X, XI, XII and XIII);

For the financial period from 1st January to 18th May 2013:

Suffolk, Sotterley: £425.00 towards the conservation of four monumental brasses (M.S.IV, VIII, IX and X);

Financial review

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005. It is the policy of the Society that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Society's current activities while consideration is given to ways in which additional funds may be raised.

This level of reserves has been maintained throughout the year.

On behalf of the Executive Council
Martin Stuchfield
President

18th May 2013

Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Society and of the incoming resources and application of resources of the Society for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of financial activities

for the year ended 31st December 2012

	Notes	Unrestricted funds £	Restricted funds £	Total 2012 £	Total 2011 £
Incoming resources					
Incoming resources from generated funds:					
Subscription and voluntary income	2	14,045	—	14,045	9,601
Investment income	3	523	80	603	505
		<u>14,568</u>	<u>80</u>	<u>14,648</u>	<u>10,106</u>
Incoming resources from charitable activities	4	3,261	291	3,552	1,375
Total incoming resources		<u>17,829</u>	<u>371</u>	<u>18,200</u>	<u>11,481</u>
Resources expended					
Costs of generating funds:					
Publications	5	7,677	—	7,677	13,351
Net incoming resources available		<u>10,152</u>	<u>371</u>	<u>10,523</u>	<u>(1,870)</u>
Charitable activities					
Grants		—	1,150	1,150	2,325
Governance costs		6,376	—	6,376	2,533
Total resources expended		<u>14,053</u>	<u>1,150</u>	<u>15,203</u>	<u>18,209</u>
Net incoming/(outgoing) resources		<u>3,776</u>	<u>(779)</u>	<u>2,997</u>	<u>(6,728)</u>
Other recognised gains and losses					
Gains/(losses) on investment assets		658	—	658	(364)
Net movement in funds		<u>4,434</u>	<u>(779)</u>	<u>3,655</u>	<u>(7,092)</u>
Fund balances at 1st January 2012		<u>23,626</u>	<u>20,274</u>	<u>43,900</u>	<u>50,992</u>
Fund balances at 31st December 2012		<u>28,060</u>	<u>19,495</u>	<u>47,555</u>	<u>43,900</u>

Balance sheet

as at 31st December 2012

	Notes	2012 £	2011 £
Current assets			
Investments		7,199	6,541
Cash at bank and in hand		47,101	40,209
		<u>54,300</u>	<u>46,750</u>
Creditors: amounts falling due within one year	9	(6,745)	(2,850)
Total assets less current liabilities		<u>47,555</u>	<u>43,900</u>
Income funds			
Restricted funds	10	19,495	20,274
Unrestricted funds:			
Unrestricted income funds		21,759	17,983
Revaluation reserve		6,301	5,643
		<u>28,060</u>	<u>23,626</u>
		<u>47,555</u>	<u>43,900</u>

Note: No value has been placed on the Society's archives, library and publications stock.

These accounts were approved by the Trustees on 18th May 2013

Signed on their behalf by:

Martin Stuchfield
President

Jessica Lutkin
Hon. Treasurer

Notes to the accounts

for the year ended 31st December 2012

1. Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 2011.

1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Grants are recognised as incoming resources when receivable.

Membership subscriptions are recognised as incoming resources when received.

1.3 Resources expended

These are recognised in the period in which they are incurred. Resources expended include V.A.T. which cannot be recovered. Governance comprises costs for the running of the charity itself as an organisation.

1.4 Investments

Current asset investments are stated at market value.

1.5 Foreign currency translation

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

2. Subscription and voluntary income

	Unrestricted funds £	Restricted funds £	Total 2012 £	Total 2011 £
Membership subscriptions and Income Tax refund	14,013	—	14,013	8,101
Donations	32	—	32	—
Legacies	—	—	—	1,500
	<u>14,045</u>	<u>—</u>	<u>14,045</u>	<u>9,601</u>

Notes to the accounts

for the year ended 31st December 2012

3. Investment income

	Unrestricted funds £	Restricted funds £	Total 2012 £	Total 2011 £
Income from U.K. listed investments	370	—	370	346
Interest receivable	153	80	233	159
	<u>523</u>	<u>80</u>	<u>603</u>	<u>505</u>

4. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2012 £	Total 2011 £
Book sales and royalties	145	291	436	144
Excursions and Study Days	1,866	—	1,866	831
Grants receivable	1,250	—	1,250	400
	<u>3,261</u>	<u>291</u>	<u>3,552</u>	<u>1,375</u>

5. Total resources expended

	Other costs £	Grant funding £	Total 2012 £	Total 2011 £
Costs of generating funds:				
Publications	7,677	—	7,677	13,351
Charitable activities:				
Grant funding of activities	—	1,150	1,150	2,325
Governance costs				
Bank charges	12	—	12	35
Independent Examiners' fees	800	—	800	600
Meetings	1,799	—	1,799	881
Postage and stationery	2,846	—	2,846	402
Travel costs	478	—	478	382
Sundry expenses	441	—	441	233
	<u>14,053</u>	<u>1,150</u>	<u>15,203</u>	<u>18,209</u>

Governance costs includes amounts payable to the independent examiners of £800 (2011: £600).

Notes to the accounts

for the year ended 31st December 2012

6. Grants payable

	Total 2012 £	Total 2011 £
Grants	<u>1,150</u>	<u>2,325</u>
Reconciliation of grants payable:		
Commitments made in the year	1,150	1,625
Grants paid during the year	(875)	(1,375)
Commitments at 1st January 2012	<u>2,250</u>	<u>2,000</u>
Commitments at 31st December 2012	<u>2,525</u>	<u>2,250</u>

Applicant parish		Unpaid at 1st January 2012 £	Made in 2012 £	Paid in 2012 £	Not required £	Unpaid at 31st December 2012 £
Suffolk, Denham	(06)	125.00		125.00		
Yorks., Lowthorpe	(09)	250.00				250.00
Yorks., Nun Monkton	(10)	250.00				250.00
Essex, Laindon	(11)	150.00		150.00		
Hunts., Somersham	(11)	100.00		100.00		
Lancs., Halsall	(11)	125.00		125.00		
Middx., Hillingdon	(11)	175.00				175.00
Norfolk, Horning	(11)	125.00		125.00		
Norfolk, Stokesby	(11)	250.00				250.00
Norfolk, Tibenham	(11)	200.00				200.00
Suffolk, Orford	(11)	250.00				250.00
Sussex, Clayton	(11)	250.00		250.00		
Berkshire, Tidmarsh	(12)		150.00			150.00
Essex, Bocking	(12)		125.00			125.00
Kent, Luddesdowne	(12)		200.00			200.00
Norfolk, Winterton	(12)		100.00			100.00
Suffolk, Laxfield	(12)		175.00			175.00
Wiltshire, Tilthead	(12)		75.00			75.00
Yorkshire, Londesborough	(12)		200.00			200.00
Yorkshire, Ripon	(12)		125.00			125.00
		<u>2,250.00</u>	<u>1,150.00</u>	<u>875.00</u>	<u>—</u>	<u>2,525.00</u>

Notes to the accounts

for the year ended 31st December 2012

7. Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year. Trustees are re-imbursed for travel costs incurred and claimed when attending meetings of the Charity.

8. Employees

There were no employees during the year.

9. Creditors: amounts falling due within one year

	Total 2012	Total 2011
	£	£
Grants payable	2,525	2,250
Conference fees paid in advance	3,420	—
Accruals	800	600
	<u>6,745</u>	<u>2,850</u>

10. Restricted funds

The income funds of the Charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:.

	Movement in funds			Balance at 31st December 2012
	1st January 2012	Incoming resources	Resources expended	£
	£	£	£	£
Conservation Fund	<u>20,274</u>	<u>371</u>	<u>(1,150)</u>	<u>19,495</u>

Notes to the accounts

for the year ended 31st December 2012

11. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31st December 2012 are represented by:			
Current assets	32,280	22,020	54,300
Creditors: amounts falling due within one year	(4,220)	(2,525)	(6,745)
	<u>28,060</u>	<u>19,495</u>	<u>47,555</u>
Unrealised gains included above:			
Investments	6,301	—	6,301
	<u>6,301</u>	<u>—</u>	<u>6,301</u>
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1st January 2012	5,643	—	5,643
Net gains on revaluations in year	658	—	658
Unrealised gains at 31st December 2012	<u>6,301</u>	<u>—</u>	<u>6,301</u>

Independent examiner's report

To the Trustees of the Monumental Brass Society

I report on the accounts of the Society for the year ended 31st December 2012 which are set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act; have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rachel Skells, B.A., F.C.A.
Whittle & Co.
Chartered Accountants
Century House South
North Station Road
Colchester
Essex CO1 1RE

18th May 2013

Cover:

Monumental brass commemorating William Cuttinge, benefactor to Caius College, Cambridge, St. Katherine's Hospital, the Goldsmiths' and Merchant Taylors' Cos., East Dereham, [Norfolk] and Norton Fitzwarren, [Somerset], 1599, aged 50; pos. by executor, William Berblock, goldsmith.

Originally in St. Katharine's Hospital, near the Tower, moved in 1827 to Regent's Park and in 1952 to St. Katharine, Butcher Row, Ratcliffe.

(Rubbing: Martin Stuchfield)