

Monumental Brass Society

(Founded in 1887 as the Cambridge University Association of Brass Collectors)

Annual Report and Financial Statements

for the year ended 31st December 2010

Annual Report 2010/11

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Society will be held in the redundant church dedicated to All Saints at East Horndon, near Brentwood, Essex CM13 3LL, on Saturday, 23rd July 2011 at 2.15p.m.

A G E N D A

- 2.15p.m.
1. Apologies for absence
 2. Approval of the Minutes of the Annual General Meeting held on 10th July 2010
 3. Approval of the Annual Report 2010/11
 4. Approval of the Accounts for the year ended 31st December 2010
 5. Election of an Independent Examiner
 6. Election of Officers to serve in accordance with Rule 3 (see Note 1)
 7. Election of members to serve on the Executive Council (see Note 2)
 8. Any Other Business
- 3.30p.m.
9. Our member, Chris Starr will speak on
The fight to save All Saints and the loss of the Tyrell family Brasses;
Our member, Rachel Canty will speak on
The Incised Slab commemorating Lady Alice Tyrell, 1422; and
Our member, David Lillistone will speak on
The Indent and Brass commemorating the Tyrells of Gipping at Stowmarket, Suffolk

BY ORDER OF THE COUNCIL
H. Martin Stuchfield
Hon. Secretary

24th June 2011

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Note 1

The Executive Council propose the following names for office during the coming year:

President:	H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S.
Vice-Presidents:	Rev. Fr. J.F.A. Bertram, M.A., F.S.A. P.D. Cockerham, M.A., Ph.D., Vet.M.B., F.S.A., M.R.C.V.S. Prof. N.E. Saul, M.A., D.Phil., F.S.A., F.R.Hist.S. N.J. Rogers, M.A., M.Litt., F.S.A. Ven. D.G. Meara, M.A., F.S.A.
Hon. Secretary:	C.O. Steer, M.A.
Hon. Treasurer:	H. Guilford, B.Sc., D.Phil.
Hon. Editor:	N.J. Rogers, M.A., M.Litt., F.S.A.

Note 2

The members of the Executive Council retiring by rotation this year are H.J.B. Allen, M.A., M.Soc.Sc., Dip.Ed.; D.M. Griffith, B.A., Ph.D.; and D.R. Hutchinson, O.B.E., F.S.A. Two nominations have been received for the two vacancies for election to the Executive Council:

R.C. Kinsey, M.A., Ph.D., proposed by H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S. and seconded by C.O. Steer, M.A.. Rob is a University Researcher. He has been a member of the Society since 2007. He has a general appreciation of monumental brasses with a particular interest in the brass commemorating Sir John de Creke and wife, Alyne, c.1340-5, at Westley Waterless, Cambridgeshire. He is interested in medieval gentry and the legal profession in medieval Cambridgeshire.

Ms J. Whitham, B.Ed.(Hons.), proposed by D.C. Lillistone, B.A. and seconded by H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S. Janet is a retired Teacher (Special Needs). She has been a member of the Society since 1974 and has served on the Executive Council from 1999 to 2002 and from 2004 to 2007. She has been actively involved in producing rubbings for the *County Series*, most notably in the counties of Hampshire, Herefordshire, Hertfordshire and currently Norfolk. She has a wide ranging interest in churches with particular emphasis on misericords. She is a member of the Church Monuments Society.

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Members

During the period under review 7 (2009/10: 12) new members were elected and, after taking into account deaths, resignations and lapsed members, the membership stood, as at the date of this report, at 393 (2009/10: 402). The total comprised 4 (2009/10: 6) Honorary members; 340 (2009/10: 345) Ordinary members; 8 (2009/10: 8) Family members; 4 (2009/10: 4) Associate members and 37 (2009/10: 39) Institutional members.

Personalia

The period under review saw the passing of four members:

Mrs. Rita Grimes, who passed away on 14th March 2011, joined the Society in 1974 and was elected an Honorary member in 1985. Mrs. Grimes was Hon. Assistant Secretary from 1977 to 1985.

The other members who have passed away are: Richard Denyer (2005), Geoffrey North (1975) and Rev. J W Trevor Rogers (1994).

Meetings

Two General Meetings of the Society were held.

The first was held at the Wallace Collection on 13th November 2010 by courtesy of our member, Toby Capwell, Curator of Arms and Armour, who spoke on *The Depiction of Armour on Monumental Brasses: Style Context and Meaning*. The presentation was a tribute to our late Vice-President, Claude Blair. The afternoon concluded with a guided tour of the three galleries devoted to arms and armour including a rare opportunity to view (at close quarters) the brass comprising the feet and (uncrossed) legs of a man in armour of French origin, dated c.1325.

The second General meeting was held on 2nd April 2011 by special arrangement at Islington church and those dedicated to St. James and St. John at Clerkenwell. On arrival at Islington parish church, the morning comprised a welcome by our President, David Meara. Our member, Derrick Chivers followed with a short presentation relating to the chequered history of the building and brasses. After lunch, members proceeded to the Priory Church of St. John at Clerkenwell where a guided tour included the remarkable 12th century rib-vaulted crypt. The day concluded with a visit to the church of St. James, Clerkenwell. The incumbent, Andrew Baughen provided a welcome followed by Derrick Chivers who focused on the brass commemorating John Bell, Bishop of Worcester, 1556.

The Annual General Meeting was held in the Becket Chapel, located in precincts of Peterborough Cathedral, on 10th July 2010. Following the formal business our member, Rob Kinsey spoke on *Lawyers and Stewards on Brasses in Peterborough Cathedral*. The Chapel was adorned with brass rubbings displayed by our members, Derrick Chivers, Jane Houghton and Janet Whitham.

A joint meeting with the Church Monuments Society was held at the Victoria & Albert Museum on 12th February 2011 to celebrate the life and work of our late Vice-President, Claude Blair. After lunch, our Vice-President, Nigel Saul spoke on the *Brass of Sir Thomas and Lady Walsh at Wánlip, Leicestershire*; our member, Julian Luxford on *The Hastings brass at Elsing: a contextual analysis*; our Hon. Editor and Vice-President, Nicholas Rogers on "A tablet of Antick facon": *The Introduction of Classical Motifs in Monumental Brasses*; and finally our Vice-President, Paul Cockerham on 'Cathédrale Ou Collégiale?: Monuments and Commemoration In Late Medieval Toul'.

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Study Day

A Study Day was held at Long Melford, Suffolk on 25th September 2010. Proceedings were opened in the church by our member, Rupert Webber who spoke on *Bonds of Brass: The Obligations of John Clopton at Long Melford*. Our members, David Griffith and Rachel Canty contributed a talk entitled *The Church as Book: Fifteenth Century Devotional and Meditational Texts in the Clopton Chapel* with a tour of the church concluding the morning. The afternoon session was held in a conference room at the Bull Hotel where Richard Marks (Hon. Professor of the History of Art at the University of Cambridge) spoke on *John Clopton: Commemoration and Devotion at Long Melford* with Anna Eavis (Head of National Monument Record Services at English Heritage) contributing *Reading the Windows at Holy Trinity, Long Melford*. Finally, our member, John Blatchly spoke on *Roger Martin of Melford: Eight-eight years on the religious roller coaster from 1527*. Tea rounding off proceedings. The day was chaired by our President, David Meara and our Vice-President and Hon. Secretary, Martin Stuchfield. The Study Day was organised by our member, Christian Steer and Martin Stuchfield (who also acted as Registrar).

A Study Day was also held at St. George's Chapel, Windsor on 4th June 2011. The morning was occupied with an organised tour of the chapel by the Guild of Stewards followed by delegates taking advantage of the opportunity to view the wealth of monuments, brasses etc. at their leisure. The afternoon session was held in Vicar's Hall where our member, Clive Burgess and David Lewis spoke on *St. George's Chapel and Medieval Windsor* followed by our Vice-President, Jerome Bertram on *The Canons of St. George's Windsor and their Brasses* and Lesley Boatwright on *The Monument as Propaganda: Publicising the Miracles of Henry VI*. After tea, our Vice-President and Hon. Editor, Nicholas Rogers, spoke on *The Chantry Foundation Plate of Anne of York and Sir Thomas St. Leger*. Finally our member, Tim Tatton-Brown spoke on *The Tomb of Henry VIII*. The day was chaired by our President, David Meara and our member, Christian Steer. The day was organised by Christian Steer and our Vice-President and Hon. Secretary, Martin Stuchfield (who also acted as Registrar).

Publications

The period under review produced a further issue of the *Transactions* for the year 2009 (Volume XVIII, Part 1) under the editorship of Nicholas Rogers.

The Hon. Bulletin Editor, William Lack, was responsible for three issues of the *Bulletin* (115, 116 and 117).

Website

The website under the management of the Hon. Internet Publicity Officer, Jon Bayliss, continued to be regularly updated and improved throughout the period under review and can be reached on www.mbs-brasses.co.uk.

Fund Raising

The Society's bookstall continued to be operated under the title Aspiring Church Books. Lists of available stock by mail order are obtainable by contacting aspiringchurchbooks@hotmail.com. Operational management of the bookstall transferred to Janet Whitham during the period under review. Considerable gratitude is due to Jane Houghton for her custodianship over many years.

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Conservation

In the matter of conservation of brasses the Society has made the following grants:

Huntingdonshire, Somersham: £100.00 towards the conservation of a monumental brass commemorating a priest, engraved c.1525, (M.S.I.).

Lancashire, Halsall: £125.00 towards the conservation of the monumental brass commemorating Henry Halsall, 1589, (M.S.I.).

Middlesex, Hillingdon: £175.00 towards the conservation of three monumental brasses (M.S.V, VII and VIII).

Norfolk, Horning: £125.00 towards the conservation of the monumental brass commemorating Elsebeth Milward, 1598, (M.S.I.).

Norfolk, Stokesby: £250.00 towards the conservation of six monumental brasses (M.S.I, II, III, IV, and VI).

Suffolk, Orford: £250.00 towards the conservation of five monumental brasses (M.S.I, III, VI, IX and XI).

Yorkshire (W.R.), Nun Monkton: £250.00 towards the conservation of four monumental brasses (LSW.I, II, III and IV).

24th June 2011

H. Martin Stuchfield
Hon. Secretary

Legal and Administrative Details

Objects

The objects of the Monumental Brass Society ("the Society") are:

- (a) To endeavour to ensure the better preservation of monumental brasses, indents of lost brasses and incised slabs.
- (b) To promote the study of, and interest in, monumental brasses, indents and incised slabs by the publication of transactions and in any other way possible.
- (c) To compile with a view to publication a list of all extant brasses, indents and incised slabs, both British and foreign.

Legal Status

The Society has been granted registration as a charity by the Charity Commission. H.M. Revenue & Customs has accepted the Society as a charity within the definition of section 506(1) Income and Corporation Taxes Act 1988, as a result of which the Society's income and gains are not taxable to the extent that they are applicable and applied to charitable purposes.

Charity number

214336

Registered address

c/o The Society of Antiquaries of London
Burlington House
Piccadilly
London W1J 0BE

Officers

The Officers elected at the 2010 Annual General Meeting comprised:

President:	Ven. D.G. Meara, M.A., F.S.A.
Vice-Presidents:	Rev. Fr. J.F.A. Bertram, M.A., F.S.A. P.D. Cockerham, M.A., Ph.D., Vet.M.B., F.S.A., M.R.C.V.S. Prof. N.E. Saul, M.A., D.Phil., F.S.A., F.R.Hist.S. H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S. N.J. Rogers, M.A., M.Litt., F.S.A.
Hon. Secretary:	H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S.
Hon. Treasurer:	H. Guilford, B.Sc., D.Phil.
Hon. Editor:	P.D. Cockerham, M.A., Ph.D., Vet.M.B., F.S.A., M.R.C.V.S.

Legal and Administrative Details

Executive Council

In addition to the Officers the Executive Council comprised:

H.J.B. Allen, M.A., M.Soc.Sc., Dip.Ed. (Elected to retire in 2011)

D.M. Griffith, B.A., Ph.D. (Elected to retire in 2011)

D.R. Hutchinson, O.B.E., F.S.A. (Elected to retire in 2011)

P.J. Heseltine (Elected to retire in 2012)

M.J. Ward, B.A.(Hons.) (Elected to retire in 2012)

J.C. Bayliss, B.A. (Elected to retire in 2013)

Miss P. Walker, B.A.(Hons.) (Elected to retire in 2013)

Independent Examiner

R.G. Oakley

Bankers

Alliance & Leicester Commercial Bank

Bridle Road

Bootle

Merseyside GIR 0AA

Barclays Bank PLC

Barclays Business Centre

Holborn and Chancery Lane Branch

147 Holborn

London EC1N 2NU

CCLA Investment Management Limited

COIF Charity Funds

80 Cheapside

London EC2Y 6DZ

Oshkosh Central Credit Union

1100 W. 20th Avenue

P.O. Box 2364

Oshkosh

Wisconsin 54903

U.S.A.

General Fund

Income and Expenditure Account

for the year ended 31st December 2010

	2010		2009	
	£	£	£	£
Income				
Subscriptions		7,779.00		7,395.00
Donations		105.68		707.50
Tax recovered		—		4,244.36
Sales (net)				
Bookstall (net)	748.15		681.14	
Merchandise	7.00		41.00	
Shire Book (inc royalties)	93.05		281.08	
		848.20		1,003.22
Events and activities				
Conference (Salisbury)	—		2,508.07	
Excursion (Kent)	341.06		—	
Study Day (Boston)	—		491.16	
Study Day (Long Melford)	485.80		—	
		826.86		2,999.23
Interest and investment income		464.75		633.79
Transfer to Malcolm Norris Fund		—		(63.07)
Adjustment for historical errors to reconcile Balance Sheet		2,417.68		2,395.67
Total income		12,442.17		19,315.70
Expenditure				
Publications				
Annual Report and Accounts	580.00		—	
<i>Bulletin</i> (net)	3,603.48		4,123.04	
Membership List	650.00		—	
Membership Application Forms	380.70		—	
Website	116.33		113.85	
		5,330.51		4,236.89
Meetings		798.95		487.32
Travelling		417.80		765.57
Postage, software and stationery		220.42		582.62
Corporate identity/design		940.00		—
Miscellaneous		128.00		58.00
Purchase of stock (Shire Book)		—		256.43
Transfer to Conservation Fund (inc 2/3 bookstall sales (net))		1,591.82		1,653.59
Transfer to Publications Fund (inc 1/3 bookstall sales (net))		5,749.38		5,727.05
Total expenditure		15,176.88		13,767.47
(Deficit)/surplus for the year		(2,734.71)		5,548.23

General Fund

Income and Expenditure Account

for the year ended 31st December 2010

	2010 £	2009 £
Publications Fund		
Reserve for 2007 and 2008 <i>Transactions</i> and Occasional Series at 31st December 2009	12,337.97	13,861.32
Publication costs of 2008 <i>Transactions</i>	(8,330.40)	(7,250.40)
	<u>4,007.57</u>	<u>6,610.92</u>
Bookstall sales (1/3 net)	249.38	227.05
Transfer from General Fund for 2010 <i>Transactions</i>	5,500.00	5,500.00
Reserve for 2009 and 2010 <i>Transactions</i> and Occasional Series at 31st December 2010	<u>9,756.95</u>	<u>12,337.97</u>
 Malcolm Norris Fund		
Balance as at 31st December 2009	947.72	885.65
Interest	—	63.07
Balance as at 31st December 2010	<u>947.72</u>	<u>947.72</u>

Conservation Fund

Income and Expenditure Account

for the year ended 31st December 2010

	2010 £	2009 £
Income		
Bookstall sales (2/3 net)	498.77	454.09
Donations and legacy	5,090.00	5,560.00
Interest	33.47	65.68
Merchandise	7.00	41.00
Royalties for Shire Book	93.05	158.50
Surplus from Salisbury Conference	500.00	—
Transfer from General Fund	500.00	1,000.00
Total income	<u>6,722.29</u>	<u>7,279.27</u>
Expenditure		
Less: Grants paid in 2010 (see below)	300.00	1,815.00
Plus: Grants notified in 2010 as no longer required (see below)	(490.00)	(325.00)
Total expenditure	<u>(190.00)</u>	<u>1,490.00</u>
Surplus for the year	<u>6,912.29</u>	<u>5,789.27</u>

Schedule of grant awards for the year ended 31st December 2010

Applicant parish		Unpaid at 01/01/10	Made in 2010	Paid in 2010	Not required	Unpaid at 31/12/10
Lincs, South Kelsey	(06)	175.00			175.00	
Suffolk, Denhan	(06)	125.00				125.00
Bucks., Chalfont St. Giles	(07)	75.00			75.00	
Norfolk, Clippesby	(07)	240.00			240.00	
Suffolk, Ipswich (St. Lawrence)	(08)	300.00				300.00
Beds., Lidlington	(09)	150.00		150.00		
Yorks., Beeford	(09)	150.00		150.00		
Yorks., Lowthorpe	(09)	250.00				250.00
Yorks., Owston	(09)	125.00				125.00
Yorks., Nun Monkton	(10)		250.00			250.00
Yorks., Sessay	(10)		250.00			250.00
		<u>£1,590.00</u>	<u>£500.00</u>	<u>£300.00</u>	<u>£490.00</u>	<u>£1,300.00</u>

Balance Sheet

for the year ended 31st December 2010

	2010 £		2009 £
Assets			
Cash and Bank Balances			
General Fund			
Barclays current a/c	1,119.41	6,098.83	
Alliance & Leicester	5,476.92	560.92	
Oshkosh Central Credit Union (U.S.A.)	1,012.71	615.20	
	<u>7,609.04</u>	<u>6,098.83</u>	7,274.95
COIF deposit a/c	20,000.00		24,291.00
Conservation Fund	17,778.22		12,514.75
Charifund (600 units)	6,904.50		6,433.20
Conservation Fund grants outstanding	(1,300.00)		(1,590.00)
	<u>50,991.76</u>		<u>48,923.90</u>
Represented by			
General Fund			
Accumulated balance			
as at 31st December 2009	16,070.64	10,522.41	
Less: deficit for the year	(2,734.71)	5,548.23	
	<u>13,335.93</u>	<u>10,522.41</u>	16,070.64
Unrealised surplus on investments (Charifund)	6,006.97		5,535.67
Conservation Fund			
Accumulated balance			
as at 31st December 2009	14,031.90	8,242.63	
Add: surplus for the year	6,912.29	5,789.27	
	<u>20,944.19</u>	<u>8,242.63</u>	14,031.90
Publications Fund	9,756.95		12,337.97
Malcolm Norris Fund	947.72		947.72
	<u>50,991.76</u>		<u>48,923.90</u>

22nd July 2011

Hugh Guilford
Hon. Treasurer

Note: No value has been placed on the Society's archives, library and publications stock.

Independent Examiner's Report

for the year ended 31st December 2010

To the trustees/members of the Monumental Brass Society

This report on the accounts of the Monumental Brass Society for the year ended 31st December 2010, which are set out on pages 9 to 11, is in respect of an examination carried out under section 43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 ('the Act') does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

22nd July 2011

Robert G. Oakley
Independent Examiner

