

Monumental Brass Society

(Founded in 1887 as the Cambridge University Association of Brass Collectors)

Annual Report and Financial Statements

for the year ended 31st December 2008

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Annual Report 2008/9

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Society will be held at the Royal Foundation of St. Katharine, 2 Butcher Row, London E14 8DS, on Saturday, 3rd October 2009 at 2.15p.m.

A G E N D A

- 2.15p.m.
1. Apologies for absence
 2. Approval of the Minutes of the Annual General Meeting held on 11th October 2008
 3. Approval of the Annual Report 2008/9
 4. Approval of the Accounts for the year ended 31st December 2008
 5. Election of an Independent Examiner
 6. Election of Officers to serve in accordance with Rule 3 (see Note 1)
 7. Election of members to serve on the Executive Council (see Note 2)
 8. Appointment of Honorary Member (see Note 3)
 9. To consider amendments to the Rules (see Note 4)
 10. Any Other Business
- 3.30p.m.
11. Our members, David Lillistone and Janet Whitham, will speak on *The Elephant in Medieval Art: A tribute to Nancy Briggs*

9th September 2009

BY ORDER OF THE COUNCIL
David J. Fry
Hon. Secretary

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Note 1

The Executive Council propose the following names for office during the coming year:

President:	Ven. D.G. Meara, M.A., F.S.A.
Vice-Presidents:	C. Blair, C.V.O., O.B.E., M.A., Litt.D., F.S.A. Rev. Fr. J.F.A. Bertram, M.A., F.S.A. P.D. Cockerham, M.A., Ph.D., Vet.M.B., F.S.A., M.R.C.V.S. Prof. N.E. Saul, M.A., D.Phil., F.S.A., F.R.Hist.S. H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S.
Hon. Secretary:	H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S.
Hon. Treasurer:	H. Guilford, B.Sc., D.Phil.
Hon. Editor:	N.J. Rogers, M.A., M.Litt., F.S.A.

Note 2

The members of the Executive Council retiring by rotation this year are J.C. Bayliss, B.A., D.C. Lillistone, B.A. and C.O. Steer, M.A. Two nominations have been received for the three vacancies for election to the Executive Council:

P.J. Heseltine, proposed by H. Guilford, B.Sc., D.Phil. and seconded by H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S. Peter is a retired Playground Safety Adviser. He served on the Executive Council from 1975 to 1978, 1985 to 1988 and from 2001 to the present. He is the author of *The Figure Brasses of Cambridgeshire* (1981), *The Brasses of Hereford Cathedral* (1982), *The Brasses of Huntingdonshire* (1987), *Heraldry on Brass: Mill Stephenson Collection of Shields on British Brasses at the Society of Antiquaries* (1994) and *A Bestiary of Brass* (2006). He is also the co-author of *The Monumental Brasses of Hereford Cathedral* (2005). He succeeded J.C. Bayliss, B.A., as Keeper of the Mill Stephenson List in 1998, was appointed Hon. Meetings Secretary in 2002 and continues to serve in both capacities. He is particularly interested in manuscript sources for brasses, modern brass engravers and lost brasses.

M.J. Ward, B.A.(Hons.), proposed by C.O. Steer, M.A. and seconded by H.M. Stuchfield, J.P., F.S.A., F.R.Hist.S. Matthew is a full-time Student. He is awaiting the results of a research masters degree in History prior to embarking on a doctorate focusing on church architecture with particular emphasis on tombs and monuments. He is a member of the Society for Church Archaeology, Church Monuments Society and the Richard III Society. He is especially interested in late-medieval English history and became a member of the Society in 2009.

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Note 3

The Executive Council propose L.A. Smith, F.S.A. for Honorary Membership. Les has been a member of the Society since 1968. He has served as Hon. Local Secretary for the county of Kent since 1980 and has served on the Executive Council from 1979 to 1982, 1983 to 1986 and from 1987 to the present. He succeeded R. Knowles, F.S.A. as Hon. Bulletin Editor in 1987 with *Bulletin 47* (February 1988) the first to appear under his editorship. Mr Smith has been responsible for a total of sixty-five issues during which period many significant advances and improvements had been implemented at his instigation.

Note 4

The Executive Council proposes a change to Rule 4 to read:

‘The affairs of the Society shall be managed by an Executive Council of which the officers shall be members and which shall consist in addition of six ordinary members and two such members shall retire by rotation each year. Any person retiring shall not be eligible for re-election to the Council at the same meeting.

Nominations to fill vacancies on the Executive Council, duly proposed and seconded by two members of the Society and indicating the willingness of the nominee to stand must reach the Honorary Secretary not later than 7th June in each year’.

The Executive Council proposes a change to Rule 9 to read:

‘The Annual General Meeting of the Society (of which not less than three weeks notice shall be given) shall be held before 24th October in each year for the purpose of a) receiving and approving the annual report and accounts and b) appointing officers and members of the Executive Council. In addition the Executive Council may call a Special General Meeting at such time or times, as it may deem advisable.

Decisions shall be taken on a simple majority of those present and voting’.

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Members

During the period under review 26 (2007/8: 8) new members were elected and, after taking into account deaths, resignations and lapsed members, the membership stood, as at the date of this report, at 394 (2007/8: 370). The total comprised 6 (2007/8: 6) Honorary members; 337 (2007/8: 305) Ordinary members; 8 (2007/8: 10) Family members; 4 (2007/8: 9) Associate members and 39 (2007/8: 39) Institutional members.

Personalia

The period under review was overshadowed by the death of our Vice-President, Nancy Briggs, M.A., F.S.A. on 23rd January 2009. Miss Briggs joined the Society in 1950, regularly served as a member of the Executive Council and was elected a Vice-President of the Society in 1974. She was appointed General Editor of the Mill Stephenson Revision and was largely responsible for seeing the first volume devoted to Warwickshire through the press in 1977. Her funeral was held in Chelmsford Cathedral on 25th February 2009 where the address was given by our Vice-President, Martin Stuchfield. A full tribute will be published in the *Transactions* for the year 2009 (Volume XVIII, Part 1).

The period under review also saw the passing of our member, A.A.A. Taylor (1962).

Meetings

Two General Meetings of the Society were held at the Institute of Historical Research, University of London. On 24th January, our Vice-President, Jerome Bertram, spoke on *Continental Brasses* and on 4th April, our members, David Griffiths and Jon Bayliss spoke on *English Commemorative Inscriptions* and “*New Graven in Eternitie*”: *Early Seventeenth English Verse Epitaphs*.

The third General Meeting was held by special arrangement at the City church of St. Andrew Undershaft on 25th July 2009. Following a welcome by our President, David Meara, a short talk was given by our member, Stephen Freeth, on *The Monumental Brasses of St. Andrew Undershaft*. This was followed by Simon Watney, Conservation Case Officer for the Church Monuments Society, who spoke on *The Monuments of St. Andrew Undershaft*. In addition, a new popular book on monumental brasses (published as part of the Shire Library series and produced on behalf of the Society by our member, Sally Badham and our Vice-President, Martin Stuchfield) was officially launched. Members were afforded the opportunity to view the brasses and monuments with tea concluding the formal proceedings.

The Annual General Meeting was held at the Royal Foundation of St. Katherine on 11th October 2008. Following the formal business our Vice-President, Martin Stuchfield spoke on *Recent Palimpsest Discoveries*. The presentation was enhanced with several palimpsest brasses together with the room adorned with brass rubbings displayed by our members, Derrick Chivers, Jane Houghton, Janet Whitham and Philip Whittemore.

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Study Day

A Study Day was held at Boston on 30th May 2009. Proceedings were opened in the church of St. Botolph with a welcome by our President, David Meara followed by a tour of the building. The remainder of the morning and the afternoon session was held in the lecture room of the Haven Art Gallery. Prof. Steven Rigby spoke on "*Sore decay*" and "*fair dwellings*": *the decline of Boston in the latter Middle Ages*. After lunch, our Vice-President, Paul Cockerham spoke on *Black is the new white: incised slab commissions in fourteenth century Boston* followed by our members, Sally Badham who spoke on "*He loved the guild*": *Some Boston merchants, their lost brasses and the Boston Guilds*, Derrick Chivers on *The losses of Brasses and Indents* and Jessica Freeman on *Simon Seman of Barton-on-Humber and Walter Pescod of Boston*. Finally our member, Mark Downing spoke on *Two alabaster effigies at St. Botolph's Church* with tea rounding off the proceedings. The day was chaired by Sally Badham, Paul Cockerham, David Meara and Martin Stuchfield. The Study Day was organised by Sally Badham (who also acted as Registrar) with valuable assistance received from Tim and Richard Sutton, her husband and son respectively.

Conference

A Conference entitled *Canons, Clergy and Churchmen* was held from 4th to 6th September 2009 at Salisbury, Wiltshire. On the Friday afternoon, a pre-Conference guided tour of the City encompassing visits to the churches of St. Edmund, St. Martin and St. Thomas was arranged. Following dinner, our President, David Meara, spoke on *Archdeacon's on Brass*.

On the Saturday morning, Tim Tatton-Brown led a tour of the Cathedral. After lunch, our member, Brian Kemp spoke on *The Early Funerary Monuments in Salisbury Cathedral* and our Vice-President, Nigel Saul on *The Monuments and Brasses in Salisbury Cathedral*. Cindy Wood (University of Winchester) and Julia Boorman (University of Reading) concluded the session with *The Cage Chantries of Salisbury Cathedral* and *Bishop Wyville's Brass*. In the evening a concert by *Le Basile* was followed by a reception and the Conference dinner.

On the Sunday morning, our member, David Griffith spoke on *He wayted after no pompe and reverence*": *commemoration of English Secular Clergy*. This was followed by Clive Burgess (Royal Holloway, University of London) and David King (University of East Anglia) who spoke on *Obligations and Strategy: Managing Memory in the Late Medieval Parish* and *The Indent of John Ayleward: Glass and Brass at East Harling, Norfolk* respectively. After coffee, Martin Heale (University of Liverpool) spoke on *The Funerary Monuments of Abbots and Priors in Late Medieval England*. Our member, Elizabeth New concluded the session with *Grave Impressions: a Comparison of the Representation of Bishops on Seals and Funerary Monuments*. After lunch, our Vice-President, Jerome Bertram spoke on *Vita Communis: the common life of the Secular Clergy as illustrated on their Brasses and Incised Slabs* and our member, Christian Steer on *The Canons of St Paul's and their Brasses*. The Members' Forum which followed enabled members to contribute. Our Vice-President, Martin Stuchfield, brought the Conference to a close with his concluding remarks.

The Conference was chaired by Sally Badham, Paul Cockerham, Hugh Guilford and Martin Stuchfield. It was organised by our members, Peter Heseltine, Rupert Webber (who also acted as Registrar) and Christian Steer.

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Publications

The period under review produced a further issue of the *Transactions* for the year 2008 (Volume XVII, Part 5) under the editorship of Nicholas Rogers.

The Hon. Bulletin Editor, Les Smith, was responsible for three issues of the *Bulletin* (109, 110 and 111).

Website

The website under the management of the Hon. Internet Publicity Officer, Jon Bayliss, continued to be regularly updated and improved throughout the period under review and can be reached on www.mbs-brasses.co.uk.

Fund Raising

The Society's bookstall operated by our members, Jane Houghton and Janet Whitham, under the title Aspiring Church Books, continued to be a regular and much-valued feature at Society meetings and events. Lists of available stock by mail order are obtainable by contacting aspiringchurchbooks@hotmail.com.

Conservation

In the matter of conservation of brasses the Society has made the following grants:

Bedfordshire, Lidlington: £150.00 towards the conservation of monumental brass commemorating William Goldyngton, engr. c.1505, (LSW.I).

Lancashire, Preston (R.C.): £165.00 towards the conservation of monumental brass commemorating Rev. George Gradwell, 1855.

Shropshire, Ludford: £1,000.00 towards the conservation of monumental brass commemorating William Foxe, 1554, (LSW.I).

Yorkshire (E.R.), Beeford: £150.00 towards the conservation of monumental brass commemorating Thomas Tonge, LL.B., 1472, (M.S.I).

Yorkshire (E.R.), Lowthorpe: £250.00 towards the conservation of monumental brass commemorating [George Salveine, esq., 1417], (M.S.I).

9th September 2009

David J. Fry
Hon. Secretary

Legal and Administrative Details

Objects

The objects of the Monumental Brass Society ("the Society") are:

- (a) To endeavour to ensure the better preservation of monumental brasses, indents of lost brasses and incised slabs.
- (b) To promote the study of, and interest in, monumental brasses, indents and incised slabs by the publication of transactions and in any other way possible.
- (c) To compile with a view to publication a list of all extant brasses, indents and incised slabs, both British and foreign.

Legal Status

The Society has been granted registration as a charity by the Charity Commission. The Inland Revenue has accepted the Society as a charity within the definition of section 506(1) Income & Corporation Taxes Act 1988, as a result of which the Society's income and gains are not taxable to the extent that they are applicable and applied to charitable purposes.

Charity number

214336

Registered address

c/o The Society of Antiquaries of London
Burlington House
Piccadilly
London W1J 0BE

Officers

The Officers elected at the 2008 Annual General Meeting comprised:

President:	Rev. Canon D.G. Meara, M.A., F.S.A.
Vice-Presidents:	C. Blair, C.V.O., O.B.E., M.A., Litt.D., F.S.A. N.R. Briggs, M.A., F.S.A. Rev. Fr. J.F.A. Bertram, M.A., F.S.A. P.D. Cockerham, M.A., Ph.D., Vet.M.B., F.S.A., M.R.C.V.S. Prof. N.E. Saul, M.A., D.Phil., F.S.A., F.R.Hist.S. H.M. Stuchfield, J.P., F.S.A.
Hon. Secretary:	D.J. Fry, B.Ed., Cert.Ed.
Hon. Treasurer:	H. Guilford, B.Sc., D.Phil.
Hon. Editor:	N.J. Rogers, M.A., M.Litt., F.S.A.

Legal and Administrative Details

Executive Council

In addition to the Officers the Executive Council comprised:

J.C. Bayliss, B.A. (Elected to retire in 2009)

D.C. Lillistone, B.A. (Elected to retire in 2009)

C.O. Steer, M.A. (Elected to retire in 2009)

S.F. Badham, F.S.A. (Elected to retire in 2010)

R.M. Willatts, M.A. (Elected to retire in 2010)

H.J.B. Allen, M.A., M.Soc.Sc., Dip.Ed. (Elected to retire in 2011)

D.M. Griffith, B.A., Ph.D. (Elected to retire in 2011)

D.R. Hutchinson, O.B.E., F.S.A. (Elected to retire in 2011)

P.J. Heseltine (co-opted as Hon. Meetings Secretary)

L.A. Smith, F.S.A. (co-opted as Hon. Bulletin Editor)

Independent Examiner

R.G. Oakley

Bankers

Alliance & Leicester Commercial Bank

Bridle Road

Bootle

Merseyside GIR 0AA

Barclays Bank PLC

Barclays Business Centre

Holborn and Chancery Lane Branch

147 Holborn

London EC1N 2NU

CCLA Investment Management Limited

COIF Charity Funds

80 Cheapside

London EC2Y 6DZ

Oshkosh Central Credit Union

1100 W. 20th Avenue

P.O. Box 2364

Oshkosh

Wisconsin 54903

U.S.A.

General Fund

Income and Expenditure Account

for the year ended 31st December 2008

	2008		2007	
	£	£	£	£
Income				
Subscriptions		8,768.75		9,706.35
Donations (inc. from <i>A Bestiary of Brass</i>)		166.06		89.00
Income tax recovered		—		—
Sales (net)				
Bookstall (net)	751.36		511.10	
Binders and other	369.74		(648.88)	
Merchandise	165.50		—	
		1,286.60		(137.78)
Events and activities				
Symposium (with C.M.S.)	—		228.55	
Study Day (Ipswich)	—		62.50	
Conference (King's Lynn)	—		(126.39)	
Excursion (Northamptonshire)	(116.97)		—	
Visit (Oxford)	60.00		—	
Postgraduate Conference ('Brasses Revisited')	372.00		—	
		383.03		164.66
Interest and investment income		1,587.52		1,525.08
Transfer to Malcolm Norris Fund		(45.11)		(41.99)
Total income		12,146.85		11,305.32
Expenditure				
Publications				
<i>Bulletin</i> (net)	2,976.55		3,353.94	
Website	116.33		141.00	
		3,092.88		3,494.94
Meetings		1,374.16		975.40
Travelling		818.40		743.30
Postage and stationery		354.47		901.55
Subscriptions		50.00		68.00
Miscellaneous		142.60		479.02
Transfer to Conservation Fund (inc 2/3 bookstall sales (net))		1,500.00		—
Transfer to Publications Fund (inc 1/3 bookstall sales (net))		5,751.36		5,500.00
Total expenditure		13,083.87		12,162.21
Deficit for the year		(937.02)		(856.89)

General Fund

Income and Expenditure Account

for the year ended 31st December 2008

	2008 £	2007 £
Publications Fund		
Reserve for 2006 and 2007 <i>Transactions</i> and Occasional Series at 31st December 2007	15,018.71	15,234.49
Publication costs of <i>Transactions</i>	(6,908.75)	(5,715.78)
	8,109.96	9,518.71
Bookstall sales (1/3 net)	251.36	—
Transfer from General Fund for 2008 <i>Transactions</i>	5,500.00	5,500.00
Reserve for 2007 and 2008 <i>Transactions</i> and Occasional Series at 31st December 2008	13,861.32	15,018.71
	<hr/>	<hr/>
Malcolm Norris Fund		
Balance as at 31st December 2007	839.54	797.55
Interest	45.11	41.99
	<hr/>	<hr/>
Balance as at 31st December 2008	884.65	839.54
	<hr/>	<hr/>

Conservation Fund

Income and Expenditure Account

for the year ended 31st December 2008

	2008 £	2007 £
Income		
Bookstall sales (2/3 net)	500.00	—
Donations	411.50	1,023.50
Interest	536.50	356.25
Transfer from General Fund (inc 2007)	1,000.00	—
Total income	2,448.00	1,379.75
Expenditure		
Less: Grants paid in 2008 (see below)	(1,075.00)	(715.00)
Plus: Grants notified in 2008 as no longer required (see below)	295.00	250.00
Total expenditure	780.00	465.00
Surplus for the year	1,668.00	914.75

Schedule of grant awards for the year ended 31st December 2008

Applicant parish		Unpaid at 01/01/08	Made in 2008	Paid in 2008	Not required	Unpaid at 21/12/08
Ashby St. Ledgers, Northants.	(05)	250.00		250.00		
Cantley, Norfolk	(05)	75.00			75.00	
Necton, Norfolk	(05)	125.00				125.00
Upton St. Leonards, Gloucs.	(05)	120.00			120.00	
York, All Saints	(05)	200.00				200.00
Creeksea, Essex	(06)	175.00		175.00		
Upminster, Essex	(06)	300.00		300.00		
South Kelsey, Lincs.	(06)	175.00				175.00
Denhan, Suffolk	(06)	125.00				125.00
Fornham All Saints, Suffolk	(06)	150.00				150.00
Alvediston, Wilts.	(06)	100.00		100.00		
Chalfont St. Giles, Bucks.	(07)	75.00				75.00
Ringwould, Kent	(07)	150.00		150.00		
Ufton, Warwicks.	(07)	150.00				150.00
Tunstall, Kent	(07)	100.00			100.00	
Clippesby, Norfolk	(07)	240.00				240.00
Rochester (St. Margaret), Kent	(08)		100.00	100.00		
Ipswich (St. Lawrence), Suffolk	(08)		300.00			300.00
Harefield, Middx.	(08)		250.00			250.00
Creeksea, Essex	(08)		100.00			100.00
		£2,510.00	£750.00	£1,075.00	£295.00	£1,890.00

Independent Examiner's Report

for the year ended 31st December 2008

To the trustees/members of the Monumental Brass Society

This report on the accounts of the Monumental Brass Society for the year ended 31st December 2008, which are set out on pages 9 to 11, is in respect of an examination carried out under section 43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 ('the Act') does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

9th September 2009

Robert G. Oakley
Independent Examiner

